

MADISON COUNTY LIBRARY SYSTEM

2017 MISSISSIPPI PUBLIC LIBRARY ANNUAL STATISTICAL REPORT

PART I - GENERAL INFORMATION

Click [here](#) to print a copy of the certification letter.

The following information pertains to the daily operations of the library system. Please give the most current information for the following items:

1.0	Population Size of the Library System	V
1.1	Library ID	M0001
1.2	Official legal name of the Library System	MADISON COUNTY LIBRARY SYSTEM
1.3	Physical Address of the Library System	102 Priestley Street
1.4	City	CANTON
1.5	Zip	39046
1.6	Mailing Address	102 Priestley Street
1.7	City	Canton
1.8	Mailing Zip	39046
1.9	Phone Number of the Library	(601) 859-3202
1.10	Phone Number of Office	(601) 859-7733
1.11	Fax Number	(601) 859-0014
1.12	County	Madison
1.13	Web Address	http://www.mclsms.org
1.14	Interlibrary Relationship Code	NO
1.15	Legal Basis Code	CC
1.16	Administrative Structure Code	MO
1.17	FSCS Public Library Definition	Y
1.18	Legal Service Area Boundary Change	N
1.19	Reporting Period Starting Date (mm/dd/yyyy)	10/01/2016
1.20	Reporting Period Ending Date (mm/dd/yyyy)	09/30/2017
1.21	Population of the legal service area	
1.22	Director's Name	Tonja Johnson
1.23	E-mail address	tjohnson@mcls.ms
1.24	Home or Cell phone number	(662) 538-9292
1.25	Person completing form	Tonja Johnson
1.26	E-mail address	tjohnson@mcls.ms
1.27	Chair of the Administrative Board	Andrew Smith
1.28	Phone number for the Chair	(601) 624-4705
1.29	E-mail of Chair	smittysmith2@me.com
1.30	Term expires (mm/dd/yyyy)	07/31/2017
1.31	Administrative offices hours	8:00 AM-5:00PM Monday-Friday
1.32	Legal Structure of Library System	City-County
1.33	Name the counties in the service area	Madison
1.34	Number of central libraries	1
1.35	Number of branch libraries	4
1.36	Number of bookmobiles	0

PART II - STAFF

Report figures as of the last day of the fiscal year. Include all positions funded in a library's budget. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

2.0	ALA-MLS	3.90
2.1a	Number of librarians employed by system	26.63
2.1b	Number of hours librarians work per week	1065.00
2.1	Total Librarians (automatic calculation of 2.1b/40).	26.63
2.2a	Number of other staff employed by system	4.38
2.2b	Number of hours other staff work per week	175.00
2.2	All other paid staff (automatic calculation of 2.2b/40).	4.38
2.3	Total Paid Employees	31.01
2.4	Total Hours all paid staff work per week	1240.00
2.5	Total Hours volunteers work per year	1983.00
2.6	Library Director Salary Range	65,001 to 75,000

PART III - OPERATING REVENUE

Report revenue used for operating expenditures as defined below. Include federal, state, local, or other grants. DO NOT include revenue for major capital expenditures, contributions to endowments, revenue passed through to another agency, or funds unspent in the previous fiscal year (e.g. carryover).

Local Revenue - This includes all local government funds designated by the community, district, or region and available for expenditure by the public library. DO NOT include the value of any contributed or in-kind services or the value of any gifts and donations, library fines, fees, or grants.

3.0	Name of Town/City	Canton
3.1	Designated Millage	1.02
3.2	Revenue from tax levy or general fund	\$100,960
3.0	Name of Town/City	Madison
3.1	Designated Millage	N/A
3.2	Revenue from tax levy or general fund	\$100,000
3.0	Name of Town/City	Ridgeland
3.1	Designated Millage	N/A
3.2	Revenue from tax levy or general fund	\$107,500
3.0	Name of Town/City	Flora
3.1	Designated Millage	N/A
3.2	Revenue from tax levy or general fund	\$1,200
4.0	Name of County	Madison
4.1	Designated Millage	1.07
4.2	Revenue from tax levy or general fund	\$1,572,067
5.0	TOTAL LOCAL REVENUE (automatic addition of totals from 3.2 and 4.2)	\$1,881,727

State Revenue - These are all funds distributed to public libraries by state government for expenditure by the public libraries, except federal money distributed by the state. This includes funds from such sources as penal fines, license fees, and mineral rights.

6.1	Personnel Incentives Grants	
6.2	Health Insurance Grants	
6.3	Life Insurance Grants	
6.4	Other State Grants	\$0

6.0 TOTAL STATE REVENUE (automatic addition of totals 6.1 - 6.4) \$0

Federal Revenue - This includes all federal government funds distributed to public libraries for expenditure by the public libraries, including federal money distributed by the state.

7.1 LSTA Grants

7.2 Other Grants from Federal Government \$0

7.0 TOTAL FEDERAL REVENUE (automatic addition of totals 7.1 and 7.2) \$0

Other Operating Revenue - This is all operating revenue other than that reported under local, state, and federal. Include, for example, monetary gifts and donations received in the current year, interest, library fines, fees for library services, or grants. Do not include the value of any contributed or in-kind services or the value of any non-monetary gifts and donations. This category also includes E-rate funds.

8.0 TOTAL OTHER OPERATING REVENUE \$217,012

9.0 TOTAL OPERATING REVENUE (automatic addition of 5.0, 6.0, 7.0,8.0) \$2,098,739

PART IV - EXPENDITURES

Operating Expenditures are the current costs necessary to support the provision of library services. Significant costs, especially benefits and salaries, that are paid by other taxing agencies "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Do not report the value of free items as expenditures. Do not report estimated costs as expenditures. Do not report capital expenditures under this category.

Staff Expenditures

10.1 Salaries and Wages Expenditures \$1,070,207

10.2 Employee Benefits Expenditures \$275,654

10.0 TOTAL STAFF EXPENDITURES (Automatic addition of 10.1 and 10.2) \$1,345,861

Collection Materials Expenditures - Collection Expenditures includes all operating expenditures from the library budget for all materials in print, microform, electronic, and other formats considered part of the collection, whether purchases, leased, or licensed. Exclude charges or fees for interlibrary loans and expenditures for document deliver.

11.1 Printed Materials Expenditures \$166,213

11.2 Electronic Materials Expenditures \$48,573

11.3 Other Materials Expenditures \$45,695

11.0 TOTAL COLLECTION EXPENDITURES (Automatic addition of 11.1, 11.2,11.3) \$260,481

Other Operating Expenditures

12.0 TOTAL OTHER OPERATING EXPENDITURES \$662,342

Total Operating Expenditures

13.0 TOTAL OPERATING EXPENDITURES (Automatic addition of 10.0, 11.0, 12.0) \$2,268,684

PART V - CAPITAL

CAPITAL REVENUE - Report all revenue to be used for major capital expenditures, by source of revenue.

Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency or funds unspent in the previous fiscal year. Report federal, state, local, and other revenue to be used for major capital expenditures in the following categories:

14.1	Local Government Capital Revenue	\$0
14.2	State Government Capital Revenue	\$0
14.3	Federal Government Capital Revenue	\$0
14.4	Other Capital Revenue	\$0
14.0	TOTAL CAPITAL REVENUE (Automatic addition of 14.1, 14.2, 14.3, 14.4)	\$0

CAPITAL EXPENDITURES

15.0	TOTAL CAPITAL EXPENDITURES	\$0
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PART VI - LIBRARY COLLECTION

This section of the survey collects data on selected types of materials. It does not cover all types of materials (i.e., microform, scores, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures. Under this category report only items the library has acquired as part of the collection and catalogued, whether purchased, leased, licensed, or donated as gifts.

16.1	Print Materials	180,388
16.2	Electronic Books (E-Books)	3,094
16.2a	Library Held E-Books	3,094
16.2b	Consortia Held E-Books	0
16.2c	Non-library Held E-books (Ebrary, Freading, Hoopla, etc.)	0
16.3	Audio - Physical units	6,612
16.4	Audio - Downloadable titles	1,162
16.5	Video - Physical units	11,412
16.6	Video - Downloadable titles	0
16	Total Collection Items (Automatic addition of 16.1 - 16.6)	202,668

Electronic Collections - Report the number of electronic collections.

An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections that are provided by third parties and freely linked to on the web.

Electronic Collections do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles. Include el

17.1	Local	8
17.2	State	
17	TOTAL ELECTRONIC COLLECTIONS (Automatic addition of 17.1+17.2)	8

Current Serial Subscriptions - These are arrangements by which, in return for a sum paid in advance, serials are provided for a specified number of issues. Include current serial subscriptions in print. These may be donated or paid for by the library.

18	TOTAL PRINT SUBSCRIPTIONS	169
19	TOTAL ITEMS WITHDRAWN	10,446

PART VII - LIBRARY SERVICES

20	PUBLIC SERVICE HOURS PER YEAR	12,908
21	LIBRARY VISITS	304,394
22	REFERENCE TRANSACTIONS	47,112
23	NUMBER OF REGISTERED USERS	49,715
24	PHYSICAL ITEM CIRCULATION	289,007
25	USE OF ELECTRONIC INFORMATION (e-Circulation)	17,252
26	SUCCESSFUL RETRIEVAL OF ELECTRONIC INFORMATION (Automatic addition of 26a and 26b)	12,890
26a	STATEWIDE DATABASE USE	
26b	LOCAL DATABASE USE	12,890
27	ELECTRONIC CONTENT USE (Automatic addition of 25 + 26)	30,142
28	CIRCULATION OF CHILDREN'S MATERIALS (both physical and electronic)	137,653
29	TOTAL COLLECTION USE (Automatic addition of 24 + 25 + 26)	319,149

INTER-LIBRARY LOANS

30.0	REQUESTS RECEIVED	816
30.1	ITEMS PROVIDED	617
30.2	ILL REQUESTS INITIATED	808
30.3	ILL ITEMS RECEIVED FROM OTHER LIBRARIES	616

LIBRARY PROGRAMS

31	TOTAL NUMBER OF LIBRARY PROGRAMS	1,043
32	NUMBER OF CHILDREN'S PROGRAMS	574
Â§	EARLY LITERACY PROGRAMS	312
33	NUMBER OF YOUNG ADULT PROGRAMS	72
34	TOTAL ATTENDANCE AT LIBRARY PROGRAMS	20,174
35	CHILDREN'S PROGRAM ATTENDANCE	12,423
Â§	EARLY LITERACY PROGRAM ATTENDANCE	5,442
36	YOUNG ADULT PROGRAM ATTENDANCE	544
37	Number of computer or technology classes your library system holds each year:	25
37a	Number of attendees at technology classes.	54

CONNECTIVITY AND OTHER ELECTRONIC INFORMATION

38	Number of Internet Computers Used by General Public	58
39	Number of Uses (Sessions) of Public Internet Computers per Year	56,147
40	Total number of PCs in the library system	128
41	Number of Wireless Sessions provided by library annually	14,959

SPECIFIC USE OF PUBLIC ACCESS COMPUTERS IN THE LIBRARY SYSTEM - To better analyze how public access computers are being used in public libraries, the following set of questions should be asked of the public at least twice during the fiscal year. Then the totals can be calculated for a yearly total.

42	Number of people in the age group Under 8	260
43	Number of people in the age group 8 - 11	260
44	Number of people in the age group 12-18	1,144

45	Number of people in the age group 19-45	17,264
46	Number of people in the age group 45+	10,036
47	Number with Internet access at home	13,728
48	Number accessing databases provided by the library at home or other than the library	3,848

How many patrons accessed online information in these areas?

49	Number using Internet for Job Search	10,556
50	Number using Internet for Entertainment	2,808
51	Number using Internet for Social Networking - Facebook, Twitter, etc.	3,432
52	Number using Internet for e-mail	10,816
53	Number using Internet for Research - educational	10,712
54	Number using Internet for Online job applications	8,320
55	Number using Internet for Online classes	2,912
56	Number using Internet for Medical information	1,716
57	Number using Internet for Government programs - file taxes, social security, Medicare, etc.	2,236

OUTLET INFORMATION

58	Population of Town/City Library is Located	
59	FSCS ID	MS0029
60	FSCS_SEQ	MS0029-002
61	LIB ID	M0001
62	Official Name of the library	Madison County-Canton Public Library
63	Street Address	102 Priestley Street
64	Mailing Address	102 Priestley Street
65	City	Canton
66	Zip	39046
67	County - Location of the Library	Madison
68	Telephone Number	(601) 859-3202
69	Fax Number	(601) 859-2728
70	Name of Librarian	Christine Greenwood
71	E-mail of Librarian	cgreenwood@mcls.ms
72	Square footage of library	19,000
73	Circulation	53,002
74	Outlet Type Code	CE
75	Metropolitan Status Code	NO
76	Number of Bookmobiles in Outlet Record	0
77	Public Service Hours Per Year - allow for any extended hours library was closed	2696
78	Number of Weeks Library is open - actual weeks	52
79	Number of days the library is open per week	6
58	Population of Town/City Library is Located	
59	FSCS ID	MS0029
60	FSCS_SEQ	MS0029-005
61	LIB ID	M0001
62	Official Name of the library	Elsie Jurgens Memorial Library

63	Street Address	397 Highway 51 North
64	Mailing Address	397 Highway 51
65	City	Ridgeland
66	Zip	39157
67	County - Location of the Library	Madison
68	Telephone Number	(601) 856-4536
69	Fax Number	(601) 856-3748
70	Name of Librarian	Antoinette Giamalva
71	E-mail of Librarian	agiamalva@mcls.ms
72	Square footage of library	10,700
73	Circulation	85,276
74	Outlet Type Code	BR
75	Metropolitan Status Code	NC
76	Number of Bookmobiles in Outlet Record	0
77	Public Service Hours Per Year - allow for any extended hours library was closed	2800
78	Number of Weeks Library is open - actual weeks	52
79	Number of days the library is open per week	6
58	Population of Town/City Library is Located	
59	FSCS ID	MS0029
60	FSCS_SEQ	MS0029-003
61	LIB ID	M0001
62	Official Name of the library	Flora Public Library
63	Street Address	144 Clark Street
64	Mailing Address	144 Clark Street
65	City	Flora
66	Zip	39071
67	County - Location of the Library	Madison
68	Telephone Number	(601) 879-8835
69	Fax Number	(601) 879-3934
70	Name of Librarian	Diarra Export
71	E-mail of Librarian	dexport@mcls.ms
72	Square footage of library	8,000
73	Circulation	15,920
74	Outlet Type Code	BR
75	Metropolitan Status Code	NO
76	Number of Bookmobiles in Outlet Record	0
77	Public Service Hours Per Year - allow for any extended hours library was closed	2436
78	Number of Weeks Library is open - actual weeks	52
79	Number of days the library is open per week	6
58	Population of Town/City Library is Located	
59	FSCS ID	MS0029
60	FSCS_SEQ	MS0029-006
61	LIB ID	M0001
62	Official Name of the library	Paul E. Griffin Library
63	Street Address	116 Parkside Avenue
64	Mailing Address	116 Parkside Avenue

65	City	Camden
66	Zip	39045
67	County - Location of the Library	Madison
68	Telephone Number	(662) 468-0309
69	Fax Number	(662) 468-0309
70	Name of Librarian	Lennie Beamon
71	E-mail of Librarian	lbeamon@mcls.ms
72	Square footage of library	5,500
73	Circulation	3,858
74	Outlet Type Code	BR
75	Metropolitan Status Code	NO
76	Number of Bookmobiles in Outlet Record	0
77	Public Service Hours Per Year - allow for any extended hours library was closed	2176
78	Number of Weeks Library is open - actual weeks	52
79	Number of days the library is open per week	6
58	Population of Town/City Library is Located	
59	FSCS ID	MS0029
60	FSCS_SEQ	MS0029-004
61	LIB ID	M0001
62	Official Name of the library	Rebecca Baine Rigby Library
63	Street Address	994 Madison Avenue
64	Mailing Address	994 Madison Avenue
65	City	Madison
66	Zip	39110
67	County - Location of the Library	Madison
68	Telephone Number	(601) 856-2749
69	Fax Number	(601) 856-2681
70	Name of Librarian	Tammie Terry
71	E-mail of Librarian	tterry@mcls.ms
72	Square footage of library	9,141
73	Circulation	148,203
74	Outlet Type Code	BR
75	Metropolitan Status Code	NO
76	Number of Bookmobiles in Outlet Record	0
77	Public Service Hours Per Year - allow for any extended hours library was closed	2800
78	Number of Weeks Library is open - actual weeks	52
79	Number of days the library is open per week	6

ADMINISTRATIVE LIBRARY BOARD OF TRUSTEES

80	Name of Library System	Madison County Library System
81	Name of Board Member	Arma Harper
82	Mailing Address of Board Member	802 Annandale Road
83	City	Madison
84	Zip	39110
85	Expiration of Term (MM/DD/YYYY)	7/1/2020
86	Work Phone	N/A

87	Home Phone	(601) 853-9843
88	Email Address	aharper51@att.net
89	State of MS Legislative Districts	1
80	Name of Library System	Madison County Library System
81	Name of Board Member	Connie Machado
82	Mailing Address of Board Member	767 N. Livingston Road
83	City	Ridgeland
84	Zip	39157
85	Expiration of Term (MM/DD/YYYY)	7/1/2018
86	Work Phone	(601) 984-1273
87	Home Phone	(601) 209-2773
88	Email Address	mshpggy@yahoo.com
89	State of MS Legislative Districts	1
80	Name of Library System	Madison County Library System
81	Name of Board Member	Shirley Washington
82	Mailing Address of Board Member	179 Crosswind Dr.
83	City	Flora
84	Zip	39071
85	Expiration of Term (MM/DD/YYYY)	7/1/2018
86	Work Phone	N/A
87	Home Phone	(601) 927-8437
88	Email Address	shirleywashington61@yahoo.com
89	State of MS Legislative Districts	1
80	Name of Library System	Madison County Library System
81	Name of Board Member	Mary King
82	Mailing Address of Board Member	716 Martin Luther King Drive
83	City	Canton
84	Zip	39046
85	Expiration of Term (MM/DD/YYYY)	7/1/2018
86	Work Phone	(601) 331-1002
87	Home Phone	(601) 859-5567
88	Email Address	kmary15starter@gmail.com
89	State of MS Legislative Districts	1
80	Name of Library System	Madison County Library System
81	Name of Board Member	Danny Murphy
82	Mailing Address of Board Member	222 Way Road
83	City	Canton
84	Zip	39046
85	Expiration of Term (MM/DD/YYYY)	7/1/2019
86	Work Phone	(601) 906-3809
87	Home Phone	(601) 859-5124
88	Email Address	dpmurphy@bellsouth.net
89	State of MS Legislative Districts	1
80	Name of Library System	Madison County Library System
81	Name of Board Member	Andrew Smith
82	Mailing Address of Board Member	320 Summer Oak Trail
83	City	Madison
84	Zip	39110

85	Expiration of Term (MM/DD/YYYY)	7/1/2017
86	Work Phone	N/A
87	Home Phone	(601) 624-4705
88	Email Address	smittysmith2@me.com
89	State of MS Legislative Districts	1
80	Name of Library System	Madison County Library System
81	Name of Board Member	Polly Hammett
82	Mailing Address of Board Member	317 Creston Ct
83	City	Ridgeland
84	Zip	39157
85	Expiration of Term (MM/DD/YYYY)	7/1/2017
86	Work Phone	N/A
87	Home Phone	(601) 853-2240
88	Email Address	phammett@netdoor.com
89	State of MS Legislative Districts	1
80	Name of Library System	Madison County Library System
81	Name of Board Member	Penni Davis
82	Mailing Address of Board Member	377 Kingsbridge Rd.
83	City	Madison
84	Zip	39110
85	Expiration of Term (MM/DD/YYYY)	06/30/2022
86	Work Phone	(601) 573-6222
87	Home Phone	(601) 573-6222
88	Email Address	davispeni66@gmail.com
89	State of MS Legislative Districts	1